

INVOICE

DATE

1/31/2023

INVOICE NO

#028

Denise Rodriguez

3003 San Sebastian St.

Mission, TX 78572

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INVOICE TO

Puerto Rico Chief Federal Monitor

INVOICE PERIOD

January 1-31, 2023

DUTIES AND RESPONSIBILITIES**TOTAL DUE \$15,833.33**

- Conducted monthly one-on-one meetings with subject matter experts
- Coordinated and conducted weekly Monitoring Executive Team meetings
- Coordinated and conducted biweekly meetings with the Parties
- Reviewed and approved the review of several policies submitted to the Monitor's Office by PRPB as per Paragraph 229 of the Agreement
- Worked with the Administrative Director and the Research Analyst/Administrative Assistant to draft the schedule(s) for the January and February site visits
- Participated in various meetings with the Parties to discuss the PRPB Data Gap Analysis and IT Needs Assessment
- Participated in several calls with the proposed contractor, Gartner, regarding the IT Needs Assessment
- Reviewed the final draft IT Needs Assessment Report
- Virtually participated in site visit the week of January 16th
- Coordinated and oversaw the submission and receipt of various data requests for CMR- 8
- Worked with the data analyst to develop cross reference sheets for use by the Monitoring TEAM
- Participated in the January 253 Meeting with the Parties
- Worked with the administrative assistant to draft and finalize the Winter FPM newsletter
- Participated in several calls with the parties to discuss the Sgt. exam test scores
- Participated in several calls with the parties to discuss the Reform Director position
- Participated in call with PRPB training personnel to discuss the Training Plan
- Worked with the Training Monitor to develop and finalize FPM memo on comments to the PR Training Plan
- Reviewed the Chief Monitor's prepared remarks for the January Status Conference
- Reviewed the notes from the January Status Conference
- Reviewed the draft FPM memo on the Sgt. training curricula
- Reviewed the draft FPM memo on the Sgt. exam results

Flat Rate Total Wages*

\$15,833.33

Travel Expenses

\$ 0.00

Total Due**\$ 15,833.33**

*The total amount is a flat rate. The total monthly is \$15,833.33 for an annualized amount of \$190,000.00



Denise Rodriguez, Chief Deputy Monitor

January 31, 2023

Date

I hereby certify that the amount billed in this invoice is true and correct in my capacity as a member of the Federal Monitoring Team. I further certify that I have not received any income, compensation, or payment for services rendered under a regular employment or contractual relationship with the Commonwealth, or any of its departments, municipalities or agencies.